

CONSENT TO USE OF TAX INFORMATION – BUSINESS or NOT-FOR-PROFIT\*

Federal law requires this consent form to be provided to you. Unless authorized by law, we cannot use, without your consent, your tax return information to third parties for purposes other than the preparation and filing of your tax return. If you consent to the use of your tax return information, Federal law may not protect your tax return information from further use or distribution.

You are not required to complete this form. If we obtain your signature on this form by conditioning our services on your consent, your consent will not be valid. Your consent is valid for the amount of time that you specify. If you do not specify the duration of your consent, your consent is valid for one year.

To ensure that you continue to receive relevant information from Clark Schaefer Hackett, we need your consent to use the following tax payer information.

I, \_\_\_\_\_, an agent of said company or organization, hereby authorize Clark Schaefer Hackett to use the information provided to them during the preparation of 2007, 2008 and 2009 business tax returns, Federal Form 990 or Federal Form 5500.

The information we will use from your corporate, business or organization's tax return:

- Name, Address, Title, Email, Telephone (no financial or tax information will be used)

What we will use it for:

- To populate the Firm's client database;
- To send you Biz Actions, our monthly general information electronic newsletter service;
- To send greeting cards, invitations, newsletters and other educational or general information from CSH. Although the content is generated in-house, we utilize a printer/ mailing house (Kahny Printing) to produce these publications, with which we have executed a confidentiality agreement.

Agent's Printed Name: \_\_\_\_\_  
Agent's Title: \_\_\_\_\_  
Agent's Company/Organization Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Agent's email address: \_\_\_\_\_  
Agent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you believe that your return information has been disclosed or used improperly in a manner unauthorized by law or without your permission, you may contact the Treasury Inspector General for Tax Administration (TIGTA) by telephone at 1-800-366-4484, or by email at [complaints@tigta.treas.gov](mailto:complaints@tigta.treas.gov).

**\*NOTE: WE MUST HAVE BOTH A DISCLOSURE & USE FORM SIGNED.**